

The September regular meeting of the Higgins Township Board was brought to order on Monday, Sept 14, 2015, by Supervisor Curnalia at 7:00 pm. Members present: Alden, Sullivan, Curnalia (Peters joined meeting at 7:10 pm). Absent was Jennette.

Interested members present: Tim Mephram and Kathy Pardo.

There was no public comment.

Fire Report: Fire Chief Mephram discussed activities for the Firemen's Memorial and food drives they will be doing with other departments for Thanksgiving and Christmas. MFR classes are proceeding and should be done some time in October.

The specs for the new firetruck were reviewed with Grace and Sheppard. Chief Mephram will review these with CSI and report back to the Board.

EMS Report: Coordinator Pardo submitted her written report. All shots/tests for employees are coming due at a cost of approximately \$1200.

Old Business: Carpeting for the meeting room will be about \$530. Will look at some other carpet outlets for prices. Alden will check the school for used desk availability and will Chief Mephram checked with the DNR.

New Business: Supervisor submitted a Credit Card Resolution for the Fire/EMS Dept. Motioned by Sullivan, seconded by Alden to accept this resolution. Yeas: Alden, Peters, Sullivan, Curnalia; Nays: None; Absent: Jennette. Adopted.

New Payroll Schedule Resolution was presented by Supervisor Curnalia. The pay period will change from every two weeks to the 15th and 30/31st of the month. This will be calculated on a weekly basis. Motion by Sullivan, second by Alden to accept this resolution. Yeas: Peters, Curnalia, Alden and Sullivan; Nays: None; Absent: Jennette. Adopted.

The Master Plan needs to be revised. Supervisor Curnalia checked with a company in West Branch. The cost will be about \$8500. The information in the Master Plan is used for writing grants. We will budget an amount for these revisions after further investigation with other townships/companies.

Clerk Sullivan noted that the State is mandating new voting equipment. The cost will depend on whether we lease or purchase. The County Clerk asks that we plan on \$1000-\$2000 for this change. The State would like us to use this new equipment for the August and November elections in 2016.

The Planning Commission will start in October to update the Planning/Zoning Plans.

Motioned by Alden, second by Sullivan that we waive the advertising requirement on the policy to dispose of gear so the Fire Dept can sell wildland gear at the Firemen's Memorial this weekend. All ayes.

Trustee Peters inquired as to what Dave Doll has done about the temporary travel trailer/tent on property on AuSable Trail. Supervisor Curnalia will check on this.

Motion by Alden, second by Peters to adjourn meeting. All ayes.

William E Curnalia, Supervisor

Cheri Sullivan, Clerk