

The February 2, 2016 regular meeting of the Higgins Township Board was held at the Township Hall at 7:00 pm, followed by the Pledge of Allegiance.

Members present: Peters, Alden, Curnalia, Jennette and Sullivan. Absent: none.

Interested persons attending: Vijay Kumar, Brenda Hull, William Hunter, Tim Mephram, Kathy Pardo and Jim Lowe.

Vijay Kumar gave a short presentation pertaining to his running for 103rd District State Rep. We thanked him for coming to join us.

The Consent Agenda was approved on a motion by Alden, seconded by Peters. All ayes. Passed.

Fire: Chief Mephram gave his monthly report (attached). Dale Carpenter is stepping down from his office in the department as of March 1, 2016, but will still remain on the department.

EMS: Coordinator Pardo turned in her report (attached) showing various activities. She will be attending some certification classes which will be paid by her and not the township.

Old Business: Letters have been sent and received from Jack Smith and Mr Fryer pertaining to Pine Hollow. No permits have been issued for work on these properties. Chris Verlac and Supervisor Curnalia will visit these properties when the snow is gone.

Job description for building inspector and assessor were read and approved. Building inspector-motion by Sullivan, seconded by Jennette. All ayes. Approved. Assessor-motion by Sullivan, seconded by Curnalia to approve. All ayes. Approved.

New Business:

The presentation by the Ambulance Coordinator is tabled until next meeting.

Budget amendments to the General and Fire/EMS funds were approved on a motion by Curnalia, seconded by Jennette. All ayes. Approved. Fire: \$3579.44 from Insurance to Vehicle repair, Billing, Computer, Monthly Charges and \$2.00 from Insurance. General: \$2498.24 from Contingency to Phone, Electric, Buildings, Monthly Charges, Dues, Computer, BOR Training, Assessor Training, Plumbing Insp Salary, Electrical Salary, Bldg. Salary, Planning Wages (see Budget Report).

There will be a preliminary special budget meeting on Monday, February 8, 2016, at the Township Hall at 10:00 am. Another special meeting will be held February 18, 2016, to vote on salary resolutions. The Annual Meeting is scheduled for March 21, 2016.

On a motion by Sullivan and seconded by Alden, the Township Board will meet at the Higgins Township Firehall on Monday, March 7, 2016, due to the election being held the following day at the Hall. All ayes. Approved.

Motioned by Alden, seconded by Peters that our township ambulances will transport only in a 100 mile radius of Grayling hospital (Munson). All ayes. Approved.

Motion by Peters, second by Jennette that we adopt the permit fees as presented and agreed upon by the Higgins Township Planning Commission (attached copies). All ayes. Approved.

The Social Media Policy and Concealed Carry Policy will be ready for presentation at the next meeting.

Supervisor Curnalia will check with Sue Jock as to the members who are to be appointed to the Metro Park Board.

Thank you Kathy Pardo for the kind words about the Board members and the work they are doing.

Motion by Sullivan, seconded by Peters to adjourn the meeting at 8:40 pm. All ayes. Passed.

William E Curnalia, Supervisor

Cheryl L Sullivan, Clerk