

Higgins Township

March 4, 2024 Board Meeting Minutes

The regular meeting of the Higgins Township Board was brought to order by Supervisor Curnalia at 7:05 pm on Monday, March 4th 2024, followed by the Pledge of Allegiance.

Members present: Supervisor Curnalia, Clerk Borgula and Treasurer Sullivan

Members absent: Trustee Jennette and Trustee Peters

People in attendance: Chief Mephram from Fire Department, Tim O'Rourke

Consent Agenda: Motioned by Treasurer Sullivan and Supervisor Curnalia to accept the consent agenda. All ayes. Motion carried.

Fire/ EMS: Kerrie Eisbrenner is finishing her EMT and Adrian Brooks is finishing up his paramedic class. Fire Department is looking into stump removal, a lot of trees have been removed.

Public Comment: Tim O'Rourke is running for County Commission again this year.

Old Business: None

New Business:

Land Division Request: Kalthoff to RARA

Motion made by Clerk Borgula and seconded by Treasurer Sullivan to approve the divide of Parent Parcel 005-107-005-0020 owned by Chris W Kalthoff. All ayes. Motion carried.

The request was review by Scott L. Hess at the Hess Law Office, P.C.

County Equalization Cost of Service: Motion made by Clerk Borgula and Supervisor Curnalia to approve the full-service option for the 2024-2025 fiscal year. All ayes. Motion carried.

Permit Fees: Motion made by Clerk Borgula and Supervisor Curnalia to approve the changes to the building and zoning fees. All ayes. Motion carried. *See attached*

Electrical, Mechanical and Plumbing are unchanged.

No Public Comment

Motion made by Treasurer Sullivan and seconded by Supervisor Curnalia to adjourn the meeting at 7:32 pm. All ayes. Motion carried.

William Curnalia, Supervisor

Maggie Borgula, Clerk

These minutes are subject to change/amendment at the next meeting of the Higgins Township Board on Monday, May 6th, 2024 at 7:00 pm. Minutes written by Clerk Borgula

Higgins Township
Building Permit Fees

Residential Building

Single family dwelling, garages, sheds, pole barns, carports, additions, basements, 2nd floors-remodel, alter, porches, decks, roof over modulars, mobiles, new foundations under existing structures.

Base fee: \$50.00

Zoning fee: \$40.00

Plus \$0.20/sq foot (min. fee: \$60.00)

Building Permit: Construction work must be started within 6 months of date of issue. Permit valid for one year.

Renewal: Permit may be renewed ½ permit cost for 6 months.

Outbuildings: up to 200 sq feet no permit required, \$40.00 zoning fee only.

Solid fences 6 feet or higher: \$60.00

Demolition permits: \$50.00

Plan review: \$25.00

Reinspection fee: \$35.00

Mobile Home Regulations:

Must have electric, water, and sewer hook-ups before mobile home may be moved in. Must be on 4" slab, the size of which equals the size of the home with tie downs every 8 feet. The mobile home must be skirted and the wheels and tongue must be removed.

Occupancy Permits: must be complete.

**These rates are effective March 4, 2024 by board approval.

Higgins Township
Related Zoning Permit Fees

Zoning Permit: \$40.00

Site Plan Review: \$125.00

Rezoning Request: \$200.00

Zoning Text Amendment: \$200.00

PUD Application: \$200.00

ZBA Public Hearing: \$200.00

Special Use Permit: \$250.00

Variance: \$200.00

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